

**974663 / Metro-Wide Contract for Trash Bags
Evaluation Team/Review Board Score Sheet**

Offeror	A-Z OFFICE RESOURCE,INC	AMERICAN PAPER & TWINE CO	Advanced Safety & Industrial Supply, LLC	CENTRAL POLY CORPORATON	Dispose N' Save	FASTENAL COMPANY	Goddess Products Inc.	Guy Brown Products	Interboro Packaging Corporation	MAC PAPERS, INC.	MyOfficeProducts
Capacity - 10 Points	5	10	5	2	1	8	1	1	6	10	10
Invoicing - 20 Points	15	20	12	2	10	20	2	18	12	10	20
Cost Criteria - 70 Points	56.00	48.01	51.50	46.67	48.33	53.31	24.42	53.72	56.16	34.22	44.86
Total Evaluation Scores	76.00	78.01	68.50	50.67	59.33	81.31	27.42	72.72	74.16	54.22	74.86

Evaluation Comments

A-Z OFFICE RESOURCE,INC

Strengths - They stated that they have two warehouse locations in Nashville. They can provide same-day delivery if needed. They also have warehouses in Atlanta and Memphis in case items are ever out of stock here. They demonstrated how they can provide a wide variety of colors and seals. They stated that they can accommodate Metro based on needs when it comes to invoicing instructions. They can provide summary invoicing so that Metro can compare and contrast orders.

Weaknesses - They only provided a general note on inventory and didn't focus on their liner stock. They stated that depending on items it could vary which warehouse something would ship from and could create lead time. Their proposal stated that they didn't have a punch out catalog available.

AMERICAN PAPER & TWINE CO

Strengths - They showed in their proposal how they have two months' supply on hand at all times. They stated that deliveries are made next business day. Metro can use the current punch out catalog in place. They claimed that there would be no restocking fee if items are returned within 30 days. They will continue to invoice like they already do with Metro.

Weaknesses - They said that next day delivery is based on the time PO is received by APT not on when order is requested.

Advanced Safety & Industrial Supply, LLC

Strengths - They state that have one month's supply on hand for Metro. They say they can meet a two day turnaround time from when PO is received. They can provide rush delivery if required. They said if needed that they can set up each location in Metro for individual invoicing. They can customize invoicing as needed. They state that all products will be delivered by the company itself.

Weaknesses - They state that there is a restocking fee if items are not returned within 30 days or are no longer resalable. They don't talk about what all information will be included on their invoice (ex. pad number, qty...).

CENTRAL POLY CORPORATON

Strengths - NA

Weaknesses - They did not provide much information in their proposal compared to the other proposals. They did not provide any specifics when it comes to the liners we were asking for in the solicitation. They stated that they would use a third party to deliver. There was no information provide on what kind of liners they carry. They didn't specify how they would invoice Metro. Invoicing section lacked detail compared to the other proposals.

Dispose N' Save

Strengths - They stated that their invoicing will include product number, quantity, as well as bill of lading. They said that invoices are created and mailed the same day order is received.

Weaknesses - They do not go into detail on the process or steps taken if item is backordered. They state that they use a third party to deliver. They did not discuss stock or reserve specifically in their proposal. Their proposal was very vague on capacity.

FASTENAL COMPANY

Strengths - They stated that they already have an active account with Metro so they will continue invoice how they are which meets Metros needs. They state that they currently have a punch out set up with Metro. They say the invoice will be created when the order is put in but they won't send an invoice until items are delivered. They state that their current customers can use multiple ship-to-- addresses. They use their own staff to deliver the product. They have distribution centers are in locations convenient to Metro. They say that their invoice and packing slip mirror each other to increase accuracy.

Weaknesses - Their proposal did not reflect a lot of options in regards to the gauges.

Goddess Products Inc.

Strengths - Their proposal said that they provide one day lead time. They said that they can invoice each department individually.

Weaknesses - They provided a very vague proposal and lacked detail. They did not provide much information and didn't go into much detail compared to other proposals. They discuss "all products" but they don't tell us what "all products" are in the proposal. They discussed a "PCard" but did not provide any detail on what that is and how it benefits Metro. They did not provide information or specifics on the capacity or invoicing sections.

Guy Brown Products

Strengths - They state that invoicing is customizable and offered in multiple formats. They say they will invoice based on needs. They provided good invoicing detail in their proposal. They showed that they have a large variety of bag sizes and Mil's offered.

Weaknesses - Their capacity section lacked specifics and detail. They did not provide detail on backorder and how Metro would be notified on invoice or packing slip.

Interboro Packaging Corporation

Strengths - Their proposal stated that they keep 5 million pounds of can liners on hand. They said they would provide samples if requested by Metro. They said that they will cover the cost to ship and replace defective or damaged merchandise. The said that invoices will have all important/relevant information on them

Weaknesses - Their warehouse is in NY and that would affect timing especially on urgent or rush deliveries. They said that they use a third party to deliver product. They said that Metro would incur charges to restock if we ordered the wrong item. Their proposal did not reflect much variety. Did not go into detail on how they would handle backorder items.

MAC PAPERS, INC.

Strengths - They said that they can provide next day delivery. They said they keep 3 months stock at the local facility. The stay they can set up multiple users and accounts for Metro.

Weaknesses - The submitted a very vague proposal. They proposal lacked detail and information about products. They did not talk about how out of stock/backorder items would be handled on invoice. They don't discuss on frequency of invoicing (monthly or per transaction).

MyOfficeProducts

Strengths - They state that stock levels in Nashville are reasonable and fall in line with what Metro would need and use. The can provide next day or same day rush delivery if requested. They said they will use the current iProcurement set up for invoicing. Proposal said they could easily set up new accounts under their current contracts. They deliver five days a week. They discuss how they have three local distribution centers. They state that we can use existing Metro punch out catalog. They have extra warehouses in Atlanta and Memphis.

Weaknesses - They did not reflect a wide variety on their provided specification sheet for clear bags.

